

Online Bookkeeping Package *(for local companies only)*

Monthly Package	Quarterly Package	Yearly Package
From S\$300 /month	From S\$800 /quarter	From S\$1,950 /year
For companies with > 30 transactions/month	For companies with up to 90 transactions/qtr	For companies with up to 60 transactions/year with no inventory or fixed assets.
<ul style="list-style-type: none"> * QBO Plus subscription * QBO Implementation (Simple set-up) <i>(exclude data migration or integration)</i> * Monthly bookkeeping * Monthly management accounts * Email/Phone support * Reminders on regulatory compliance 	<ul style="list-style-type: none"> * QBO Plus subscription * QBO Implementation (Simple set-up) <i>(exclude data migration or integration)</i> * Quarterly bookkeeping * Quarterly management accounts * Email/Phone support * Reminders on regulatory compliance 	<ul style="list-style-type: none"> * Yearly bookkeeping * Annual Financial Statements * Corporate Secretary & AGM filing * Year End Tax Computation * Form CS (IRAS) filing * Email/Phone support * Reminders on regulatory compliance

* 1 transaction = 1 bank statement entry/expense item.

* Package excludes generation of sales invoices or making suppliers payments (Service can be provided at separate cost).

* Package only for SGD transactions

* Price varies depending on COMPLEXITY of cases and hours incurred.

ALA-CARTE PRICES:

Incorporation of New Company - Local Shareholders <i>- (Inclusive of ACRA Fees)</i>	**	\$700	
Incorporation of New Company - Foreign Shareholder <i>- (Inclusive of ACRA Fees)</i>	**	\$1,300	
Changes of Company Particulars - non-share related		\$45 - \$100	<i>based on complexity</i>
Changes of Company Particulars - share related		\$150 - \$400	<i>based on complexity</i>
Corporate Secretary fee (local)	**	\$500	<i>per year based on complexity & risk factors</i>
Corporate Secretary fee (foreign)	**	\$900	<i>per year based on complexity & risk factors</i>
Provision of Nominee Director		\$2,500 - \$7,000	<i>depending on risks (\$2,500 for dormant co. only)</i>
Professional Service/Advice/Review		\$350/hour	

ALA-CARTE PRICES:

Provision of Registered Address		\$300	<i>per year</i>
- Mail forwarding	\$30 + actual postage		

Monthly Book-Keeping (*as add-on to Online Accounting & Tax Package)

Each transaction from \$5/transaction depending on complexity

Yearly Book-Keeping (local companies)

- first 60 transactions/year	<i>from</i>	\$700	<i>per year</i>
- next 60 transactions/year	<i>from</i>	\$500	<i>per year</i>

Yearly Book-Keeping (foreign companies)

Yearly Book-Keeping for foreign companies: \$2,000 (limited to 30 transactions/year - subject to risk assessment).

Preparation of Unaudited Financial Statement	<i>from</i>	\$500	<i>based on complexity</i>
Annual financial review (<i>high level review</i>)	<i>from</i>	\$800	<i>based on complexity</i>
XERO/QBO Migration	<i>from</i>	\$800	<i>based on complexity</i>

Taxation Services

Preparation and Submission of Form C/CS	<i>from</i>	\$600	<i>based on complexity</i>
GST Application	<i>from</i>	\$500	<i>based on complexity</i>
GST filing (per filing)	<i>from</i>	\$200	<i>based on complexity</i>

Payroll

Payroll processing (<i>includes pay-slips & CPF</i>)	<i>from</i>	\$40/employee/run	
IR8A	<i>from</i>	\$80/employee	

NOTE:

1. These prices are for **REFERENCE ONLY**. Prices vary depending on **COMPLEXITY, RISK** factors and **TIME** incurred.
2. Fees exclude government charges, printing, transport, postage and out-of-pocket expenses.
3. The above pricings are for **Single currency (SGD) transactions. Foreign currencies +25%**.
4. **Minimum turnaround time (upon receiving complete info from client) for monthly bookkeeping is 20 days; yearly bookkeeping is 60 days. Any less is considered **URGENT** work & is subjected to min. 50% surcharge.**

*** Corporate shareholder additional \$100.*

For services not listed above, please email wenny@winaccountingservices for quotation.